

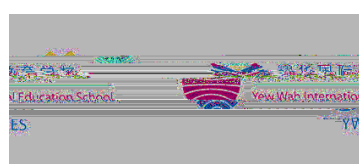
1 May 2024

Dear Parent

We are writing to advise that any internally assessed work which counts towards final exam grades will be marked and students will be informed of those marks before they are submitted to the exam boards.

Occasionally a student may not agree with the mark awarded by a teacher. If this disagreement cannot be resolved by discussion with the teacher, then the student may appeal to the Examinations Officer.

Should the issue still not be resolved then an appeals procedure will be initiated. This appeal will be the final stage in the normal process of considering and resolving disputes. It is expected that it will be used





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